

## Nursery Fees: September 2024 – August 2025

### Sessions and Attendance Options

#### Attendance Pattern

All aged 2 and 3 children must attend for a **minimum of 3 morning sessions per week**. For children in Pre-Reception a **minimum of 4 morning sessions per week** are required with the expectation this will rise to 5 morning sessions by the Summer Term.

Children aged 2-4 are able to attend Notre Dame Pre-school Nursery either during term time only and subject to availability, during the holidays up to 48 weeks in a year 'Term Time Plus'. Please refer to the **Pre-School Nursery Terms and Conditions** for full details relating to attendance and fee payment arrangements.

#### Attendance Options

	Start	Finish	Indicative Day Rate Term Time & Pre- Booked Holiday	Day Rate for Ad-Hoc Booking
Early Breakfast Club	7.30am drop-off	8.30am	£10.80	£16.00
Late Breakfast Club	8.00am drop-off		£5.40	£11.00
Morning only (includes snacks and lunch)	8.30am	1.00pm	£54.00	£59.00
'Standard' Day (includes snacks and lunch)	8.30am	4.00pm	£75.60	£81.00
'Extended' Day (includes snacks, lunch and tea)	8.30am	6.00pm	£91.80	£97.00

#### Term Time Attendance Options - Termly Cost

Flexible Options Termly Cost No. of Sessions Pre-booked per week	1	2	3	4	5
Early Breakfast Club (7.30am drop-off)	£123.00	£246.00	£369.00	£492.00	£615.00
Late Breakfast Club (8.00am drop-off)	£61.00	£122.00	£183.00	£244.00	£305.00
Morning only	£612.00	£1224.00	£1,836.00	£2,448.00	£3060.00
'Standard' Day	£857.00	£1,714.00	£2,571.00	£3,428.00	£4,070.75*
'Extended' Day	£1,040.00	£2,080.00	£3,120.00	£4,160.00	£4,940.00*

\*includes 5% discount

### Additional Charges

#### Ad Hoc Sessions During Term Time

In addition to confirmed pre-booked sessions, ad-hoc sessions can be booked subject to availability. The cost of ad-hoc sessions is higher than that of sessions that are booked in advance. These higher charges also apply for extending or changing existing pre-booked sessions on an ad hoc basis. Where changes are requested, you will be charged for the full extra session and not pro-rata amount.

#### Late Collection Charges

£15.00 per 15 minutes or part thereof. A 5-minute grace period may be allowed.

#### One-off Charges

- Registration Fee (non-refundable) £150
- Acceptance Deposit £1000 (see Terms and Conditions for details)

### Payment of Fees

- The termly fees are invoiced by the end of the first week of term (to allow for the Government Funding to be applied for) and fees are expected to be paid within 5 working days.
- A 'Termly Instalment Scheme' is available to spread the termly fee in three equal instalments across the three months of that term (available on request).
- Ad hoc fees will be invoiced in arrears.

## Government Funded Early Education and Childcare Vouchers

We participate in the Government's Funded Early Education (FEE) scheme which enables eligible families to access 15 or 30 hours of funded early education per week for 2, 3 and 4 year olds, in addition to Childcare vouchers and tax-free childcare. More information can be found on the Surrey County Council website or families can apply and check their eligibility on the Childcare Choices site [Information for Childcare providers | Childcare choices](#).

All parents who receive SCC funding are required to re-confirm their status on a termly basis. A declaration form will be sent to parents each term and the original must be returned to the Nursery Manager on the first day of term. If this form is not received, the funding cannot be applied.

## Discounts/Vouchers

All children who pre-book 5 Standard or 5 Extended Days will receive a 5% discount.

Tax-Free Childcare and Childcare vouchers can be used as payment for school fees and non-compulsory education, up to and including the term in which the child turns five.

## Reception Discount

All children who have attended Nursery for two terms prior to attending Notre Dame's Reception class will qualify for a discount of £1,000 on their Autumn term's fees in Reception.

Pupils can continue to receive universal Funded Early Education "FEE" in Reception at Notre Dame School, until they reach statutory school age, which is the term after their fifth birthday.

## Fee Illustration

The following provides an estimate on the Universal and Extended Funding for eligible 3-4 year olds. This is for illustrative purposes only and actual funding is calculated depending on the number of weeks in a term and individual attendance patterns. These may be affected by school closure dates and Bank Holidays.

A personalised estimate can be provided based on your desired flexible sessions by our Fees department ([fees@notredame.co.uk](mailto:fees@notredame.co.uk))

Funding will be applied to your invoice based on Surrey County Council's (SCC) confirmed eligibility and current published rates.

	<b>3 sessions (per term)</b>	<b>4 sessions (per term)</b>	<b>5 sessions (per term)</b>
<b>'Morning Only' sessions</b>	<b>£1,836.00</b>	<b>£2,448.00</b>	<b>£2,907.00</b>
Less FEE Amount <b>15 Hours</b> (where eligible)	- £617.10	-£822.80	- 1,028.50
Less FEE Amount <b>30 Hours</b> (where eligible)	- £617.10	-£822.80	- 1,028.50
<b>'Standard Day' sessions</b>	<b>£2,571.00</b>	<b>£3,428.00</b>	<b>£4,070.75</b>
Less FEE Amount <b>15 Hours</b> (where eligible)	- 1028.50	- 1,028.50	- 1,028.50
Less FEE Amount <b>30 Hours</b> (where eligible)	- 1,131.35	- 1,508.47	- 1,885.58
<b>'Extended Day' sessions</b>	<b>£3,120.00</b>	<b>£4,160.00</b>	<b>£4,940.00</b>
Less FEE Amount <b>15 Hours</b> (where eligible)	- 1,028.50	- 1,028.50	- £1,028.50
Less FEE Amount <b>30 Hours</b> (where eligible)	- 1,234.20	- 1,645.60	- £2,057.00